



HEADWATERS ARTS GALLERY OPEN MEMBER SHOW PACKAGE

MISSION

- To exhibit and promote the work of Headwaters Arts Member Artists.
- To encourage member artists to be actively involved in the Headwaters Arts organization.

As it is the sole year-around activity of Headwaters Arts, our aim is to make a significant contribution to the overall funds of Headwaters Arts through the sale of artwork.

Our Mission will be accomplished through a variety of activities:

- Open Shows - open to any member artists who comply with the theme and are juried by the Gallery Committee.
- Proposal Shows – a private show proposed by one or more-member artists and juried by the Gallery Committee.
- Secondary Exhibitions in collaboration with the Management of The Millcroft Inn and other local establishments as the opportunities arise.

JURIED SUBMISSION INFORMATION

Contact Information:

Agata Wisniewski, Deb Menken: 519-943-1149 or by email: info@headwatersarts.ca

** Note that for inquiries, the gallery is staffed by the co-ordinators on Wednesdays and Thursdays.

Gallery Chair: Regan Hayward

Eligibility:

The Open Show is open to any member submitting original works of art completed within the last two years. (No copies of paintings, photographs, illustrations or works which have been demonstrated by instructors will be allowed). This includes work undertaken with instruction. The Headwaters Arts Gallery is eager to receive a wide range of work with the qualification being that the artwork is of high quality and one of a kind. Artists from all disciplines are encouraged to submit. New works are encouraged, with the only restriction being that that piece cannot be shown again in the Gallery within a 12-month time frame.

To encourage and enable exhibitions in the Gallery by as many artists as possible, no artist may participate in more than two consecutive shows, unless expressly approved by the Gallery Committee.

Note that works must be for sale!!

Medium:

Open Shows accept all types of media applications including traditional painting, print making, digital/new media, photography, sculpture, drawing, installation art, fabric art, etc. Three-dimensional works includes but is not limited to fabric, glass, pottery, metal works and wood turning.

Jurying:

- Art submitted to the Headwaters Arts Gallery will be juried by Gallery Committee members. The decision of the Committee is final. All applicants will be notified of jury's decision, via email.
- Acceptance for each show will be based on the specific show theme. Artwork will be curated based on representation of that theme whether it is by colour, literal interpretation or creative composites.
- Artwork submitted for jurying must be original (no copies of paintings, photographs, illustrations or works which have been demonstrated on by instructors will be allowed. This includes work undertaken with instruction) finished and ready to show. Conceptual drawings of "work still in progress" will be not accepted.

Fees: At the present time there are no fees to participate in member open shows.

How many works can I submit?

- You can submit up to 5 pieces for jurying unless stated otherwise. Please keep in mind that the number of works accepted will be limited to the size of work and available gallery space.

2D Artwork:

- To equitably accommodate our many members, the sum of any submitted work by an individual artist cannot be larger than 60" total in width, with a maximum of five pieces fitting within that dimension. For example: one piece 60" (across), two pieces at 30" (across) or five pieces that measure across together not exceeding 60".
- To maintain the integrity of the exhibits as a whole, all canvases, and cradled panels are to have finished sides either in a solid colour or the artwork extended around the frame.
- Thin depth canvases such as 1/2" will be accepted only at the discretion of the Jury under special circumstances. For consideration, please advise in your submission.

3D Artwork:

- 3D artists will share two large glass display shelves that provide a total space to fill of 17 inches in depth, 33 inches in length and 19 inches in height plus pedestals or may be free-standing as applicable.

*Jewellery pieces are limited to semi-precious stones and metals. Please provide display stands/materials . Please note that secure display cases are not available.

Submitting Images for Jurying:

- Art images are to be sent to submissions@headwatersarts.ca in the form of jpegs. The jpegs should be 1024 pixels on the largest dimension, 768 pixels on the shortest side at 300 dpi.
Each Jpeg tile must include the artist's name, underscore, title, underscore and size (height by width) in inches.
For example: **JohnSmith_TheShadowsofSummer_36x30.jpg**
- Please put the name of the show in the subject line of the email

Note: Images must be cropped. They must not include any object or item other than the artwork (no carpet, fingers or grass). Failure to submit in the proper fashion may result in disqualification from the jury process.

Sales:

- **All juried works must be for sale.** Artists should be prepared to replace work when sold if available.
- The Headwaters Art gallery receives 35% commission for works sold during the dates of the show and for a period of three months after the Show if the contact was made during that Show. An honour system prevails.
- HST will be applied to all sales.
- Bubble wrap, tissue paper, tape and "Headwaters Arts" gift bags will be available at the Gallery reception desk for use during all shows.

Labels:

- Labels information must be provided to HA a minimum of one week prior to the Open Show date take-in. The Information to include is: Name, Title, Medium, Size and Price. Note that size is Height x Width.
- In a **WORD** document please provide label information to HA in the following format – **ARIAL font – 12pt**. This is for staff cut and paste on to the proper labels for the walls.

Name in Bold
Title in Bold/Italic
Medium
Size in in.

\$Price (no cents)

Take In Labels:

The artwork for take-in must have two labels (not the same as labels mentioned above): The BACK label must be affixed to the BACK lower left corner of the work or bottom for 3D and the FRONT label must be affixed to the Front top left corner of the work. Please print page 5 and complete accordingly. This label will be removed once the work is hung and a permanent label is placed next to the work in the Gallery.

Hanging:

All work requiring hanging must be equipped with proper wire for hanging and the wire securely fastened. The wire must be placed so that the art does not lean out from the wall. D-Rings should be placed on the back of the frame not more than 6" down from the top of the frame. When the wire is in its hung position it should be at least 3" down from the top of the frame thus ensuring that the hanging hook is not visible above the frame. NO saw-tooth hangers or works directly hung by d-rings will be accepted.

All artwork will be inspected during take-in. Wet paintings, faulty or poorly wired frames, will not be accepted for entry unless corrected.

Gallery Sitting:

All accepted artists are required to commit to time for sitting the Gallery. We are trialing **signup.com** to manage scheduling of gallery sitting.

The number of shifts requiring gallery sitting will depend on the number of artists in the show. Typically, this is two to three- 3.5 hour shifts (Fri-Sun). This schedule will be emailed to all participants by HA staff (or signup.com will send you reminders). If there are any changes to your scheduled time, it is **your** responsibility to find a replacement (preferably someone else that is in the show) and notify the staff at the Gallery 24 hours before your scheduled time. If you are unable to find a replacement, the HA staff may be able to find someone for you, there will be a charge of \$16.00 per hour.

Marketing Materials:

- All participating artists will receive hand-out materials to promote the Show. An electronic version will also be made available. Everybody is encouraged to publicize the Show, the more clients and potential buyers that attend the Opening and the show itself is advantageous to all.
- Headwaters Arts will forward press releases to our local media contacts.

Opening:

- The standard Opening is on the first Saturday of the Show. (not during Covid)
- You will be asked to contribute something (mini wraps, cheese and crackers, antipasto, shrimp ring, vegetable/fruit trays, sparkling water, juice, etc).

Insurance:

Participating artists are solely responsible for insurance for their art. The Headwaters Arts Gallery is insured for public liability and all reasonable care will be taken with artwork. Neither Headwaters Arts nor the volunteers may be held responsible for lost, stolen or damaged pieces. All items are the responsibility of the artist. Artists are strongly advised to provide their own insurance for their artwork while on display in the gallery. Artists are responsible for any damage caused by faulty hanging methods.

Special Note:

On occasion the Gallery will be used for receptions by outside parties. If necessary, work will be moved and stored in a safe location for the duration then returned to its original place by event staff. The gallery will also be monitored by event staff during this time.

Back and Front Labels

Name	Name:
Title:	Title:
Medium:	Medium:
Size:	Size:
Retail Price:	Retail Price:

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